

MOBILE CHECK-IN AT SIXT

For a faster rental car handover via any mobile device

Verify your documents online prior to your upcoming rental and have your data stored for future rentals for an expedited key handover process at the pick-up location.

HOW CAN I USE THE MOBILE CHECK-IN SERVICE?

E-MAIL NOTIFICATION

1

- In case your booking is eligible, you will receive a notification via email shortly after your reservation has been confirmed which includes a link to start the verification process for skipping the line. Please follow the link via your mobile device.
- Please note:** For bookings made via GDS systems and online booking systems (OBE) with a GDS connection, mobile check-in is only available if the SIXT Business profile number has been added to the OBE booking profile or manually entered in the GDS booking by a travel agency agent.

START OF THE PROCESS

2

- Following the **link from the notification email**, you will be asked to provide the documents either via app or via mobile web depending on whether or not you have the latest version of the SIXT app installed on your mobile phone:

VIA APP

If latest SIXT app is installed on your mobile device



- Accept the terms & conditions and begin the document verification process by clicking on *Get started*.
- Please follow the instructions in part A on pages 2 and 3.

VIA MOBILE WEB

If latest SIXT app is not installed on your mobile device



- Accept the terms & conditions and begin the document verification process by clicking on *Get started*.
- Please follow the instructions in part B on pages 4 and 5.

PART A: HOW CAN I USE THE MOBILE CHECK-IN SERVICE VIA THE SIXT APP?

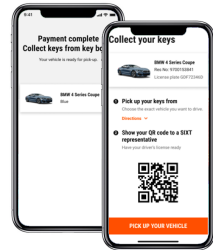
DRIVER'S LICENSE CHECK	3	<ul style="list-style-type: none"> Follow the instructions on the screen for taking a picture of your driver's license. Take a picture of the front of your driver's license with your phone's camera by placing the driver's license in the frame. Please avoid shadows or glare and make sure the photo is sharp/info is readable. The photo will be taken automatically. Please repeat with the back of your driver's license. 	
ID CHECK	4	<ul style="list-style-type: none"> Take a selfie with your phone's camera by placing your face in the frame. Make sure you keep a neutral expression, find balanced light and remove any glasses and hats. The photo will be taken automatically after you click on <i>Continue</i>. If the photo of your driver's license and your selfie match, you will be asked to review your details. Review and click on <i>Confirm</i>. 	
VEHICLE SELECTION	5	<ul style="list-style-type: none"> Shortly before the start of your rental, you will receive a push notification that you are now able to select your desired vehicle. Click on <i>Select vehicle</i> for an overview of your booking details including the vehicle category. Click on <i>Get started</i> to choose a car from the list of all cars available at the selected pick-up location within your vehicle category. Make your selection by clicking on <i>Select</i>. 	
SELECTION OF PROTECTION & EXTRAS	6	<ul style="list-style-type: none"> Choose your protection package and click on <i>Next</i> to select add-ons such as additional drivers and child seats. Choose add-ons if applicable and click on <i>Next</i> to proceed to payment. 	
PAYMENT	7	<ul style="list-style-type: none"> Click on <i>Add payment method</i> and provide your payment details. Select an existing payment method or add a new one by clicking on <i>Add new payment method</i>. Click on <i>Done</i> to proceed to your booking summary. Click on <i>Confirm & pay</i> to confirm your selections. 	

PART A: HOW CAN I USE THE MOBILE CHECK-IN SERVICE VIA THE SIXT APP?

KEY PICK-UP

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- When your check-in is completed, you will receive a QR code and instructions for key pick-up. Depending on the branch, you will be asked to pick up your car keys at one of the following locations:


AT THE SPECIAL MOBILE CHECK-IN COUNTER

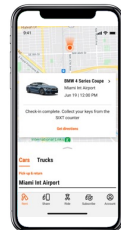
- Go to the special counter as indicated in the directions displayed on your phone. Present the QR code to the rental agent who will hand out the keys of your pre-selected vehicle to you.


AT A KEY BOOTH IN THE PARKING LOT

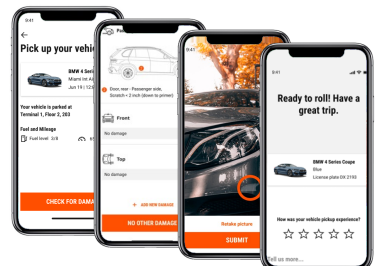
- Bypass the SIXT counter and go to the key booth as indicated in the directions displayed on your phone. Present the QR code to the rental agent who will hand out the keys of your pre-selected vehicle to you.



- Once the QR code has been scanned, click on *Get directions* to access the exact location where the vehicle is parked at. Follow the directions to your vehicle.



- After arrival at the car, click on *Check for damage* and check the vehicle for whether any damages you see match with those already reported.
- In case there are any damages missing, click on *Add new damage* and follow the instructions including taking pictures of the damages.
- If there are no more damages to report, click on *No other damage*.
- Afterwards, you are ready to hit the road.



DAMAGE CHECK

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PART B: HOW CAN I USE THE MOBILE CHECK-IN SERVICE VIA MOBILE WEB?

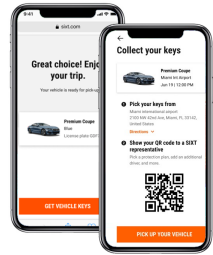
DRIVER'S LICENSE CHECK	3	<ul style="list-style-type: none"> Follow the instructions on the screen for taking a picture of your driver's license. Take a picture of the front of your driver's license with your phone's camera by placing the driver's license in the frame. Please avoid shadows or glare and make sure the photo is sharp/info is readable. The photo will be taken automatically after you click on <i>Continue</i>. Please repeat with the back of your driver's license. 	
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PAYMENT	7	<ul style="list-style-type: none"> Select an existing payment method or add a new payment instrument to your account. Click on <i>Continue & pay</i> to confirm your selections. 	

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AT THE SPECIAL MOBILE CHECK-IN COUNTER

- Go to the special counter as indicated in the directions displayed on your phone. Present the QR code to the rental agent who will hand out the key of your pre-selected vehicle to you.


AT A KEY BOOTH IN THE PARKING LOT

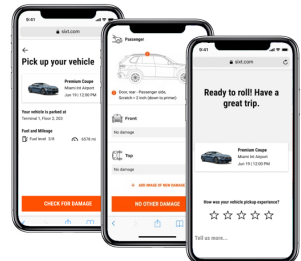
- Bypass the SIXT counter and go to the key booth as indicated in the directions displayed on your phone. Present the QR code to the rental agent who will hand out the key of your pre-selected vehicle to you.



- Once the QR code has been scanned, click on *Pick up your vehicle* to access the exact location where the vehicle is parked at. Follow the directions to your vehicle.



- After arrival at the car, click on *Check for damage* and check the vehicle for whether any damages you see match with those already reported.
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DAMAGE CHECK

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