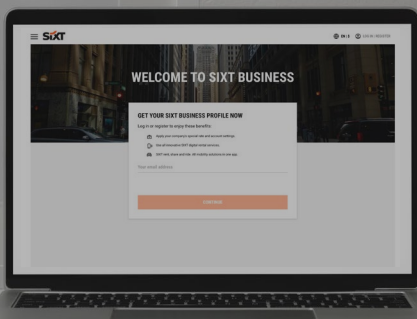




SIXT BUSINESS PROFILE

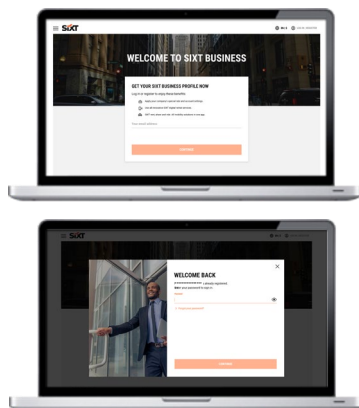
Here is how you register for your personal business profile at SIXT

Your personal SIXT business profile will be linked with your company's SIXT business account and thus allow you to benefit from the negotiated conditions.

OPEN REGISTRATION LINK

1

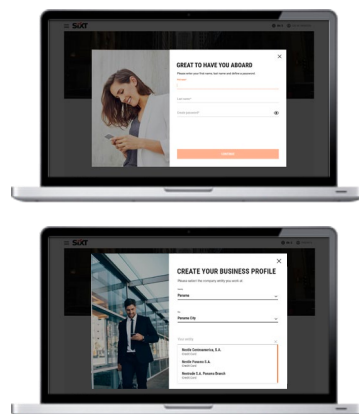
- Please click on "Register here" on the landing page and enter your company email address.
- If you already have a login, please enter your password and proceed with filling in the billing data. If you have forgotten your password, click on "Forgot password". Enter your email, username, or SIXT card number to receive a password reset link.
- If you are creating a SIXT profile for the first time, continue with step 2.
- If you already possess a private SIXT profile, you can integrate it once you've successfully created your business profile. Please refer to step 5 for further guidance.

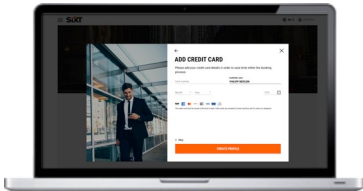


PROVIDE PERSONAL DATA

2

- Enter your first name, your last name and a password and click on Continue. Please ensure your first name and last name in the SIXT Business Profile matches your first name and last name in your Concur Profile exactly to avoid reservation issues.
- Fill in the billing data. Depending on the set-up for your company, there might be different entities available for which the billing settings are prefilled. Please select your country of employment (not your country of nationality), followed by the city and then choose the appropriate Nestlé affiliate you are working for.
- If your affiliate is not in the list, please contact the Travel Manager/Lead in the market to request for a Nestle entity to be included.



ADD PAYMENT DETAILS	3	- Please provide your credit card details. You can also skip this step and add them later via the profile settings. Click on Create Profile. - In case, your company is set for payment on invoice/AirPlus, this step will be skipped. 
FINISH REGISTRATION	4	Your business profile has been successfully created. Your profile number will be sent to you via email. 
GOOD TO KNOW		ONE LOGIN - Please book all mobility services for business travel via Concur. - Your profile is immediately ready to book. PRIVATE BOOKINGS - A SIXT profile for private bookings („SIXT Card“) will be automatically added to your account. - This profile provides you with access to the Nestlè rates for personal bookings. - You can easily book and manage private reservations in just a few steps via the SIXT web page or SIXT app. For download please click here Google play or App store. BOOKINGS VIA TRAVEL AGENCY OR AN ONLINE BOOKING TOOL - If you book via an online booking tool, please store your SIXT business profile number in the tool. - This guarantees the correct transfer of your booking details into the SIXT app and allows access to innovative digital SIXT products such as mobile check-in.
ADD PERSONAL PROFILE	5	- If you've already set up a private SIXT profile, you can add it to your SIXT business profile. To do this, log in with your business profile, click on 'booking profile' at the top right of the landing page, and then click on 'add booking profile'. - You can now add your private SIXT profile or manage the data of your existing profiles. 