

SIXT APP

The app for your mobility.

This guide shows you how to log in to the SIXT app, complete your details and view invoices and rental contracts.

HOW THE SIXT APP WORKS

DOWNLOAD SIXT APP AND LOG IN

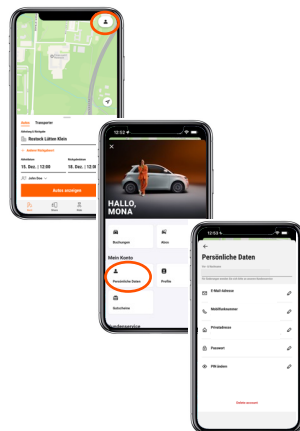
Download the SIXT app and log in with the e-mail address and password from your SIXT Business profile registration.

COMPLETE DATA

Enter your data under *Account > Personal data*. After a few minutes, your SIXT app will be ready for use.

ACTIVATE COMPANY RATE

Go to *Account > Profiles > Add Profile* and click on *Add existing SIXT Card as profile*.

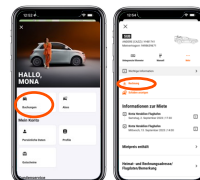


- Please refer to this [user guide](#) for information on mobile check-in.

HOW TO USE THE SIXT APP DURING YOUR RENTAL

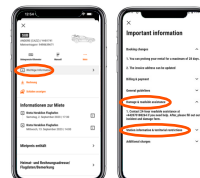
VIEW INVOICES AND RENTAL AGREEMENTS

You can view your invoices and rental agreements under *Account > Bookings*. To do this, click on the desired booking. You will find the download button for the invoice below the vehicle. Scroll to the bottom to view the rental agreement under *Show more*.



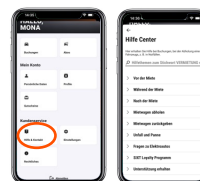
IMPORTANT INFORMATION

You can find information about your booking in your booking under *Important information*. Here you will find contact details for the breakdown service as well as station information and country restrictions.

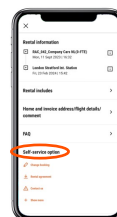


HELP & CONTACT

You can find answers to your questions in the Help Centre. Under *Account*, click on *Help & Contact* and select the product for which you have a question. You can click through the topics or enter a keyword in the search field.



- Click on your active rental and navigate to the *Self-service options* section and select *> Change booking*

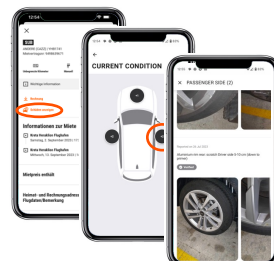


VIEW DAMAGE

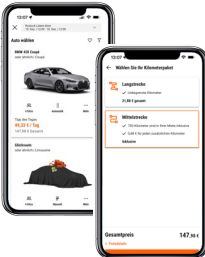
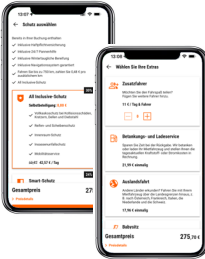
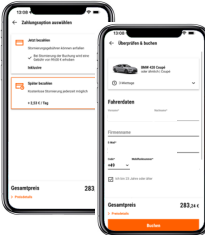
- You can view damage to your vehicle under *Account > Bookings* in the corresponding booking.

REPORT DAMAGE

- If damage occurs to the vehicle during your rental, please report it under *Self-service options > Contact us > Vehicle damage* or call us on the number provided.



HOW DO I BOOK A RENTAL CAR IN THE SIXT APP?

ENTER RENTAL DATA	1	- To book a rental car via the SIXT app, click on the <i>Rent</i> tab in your SIXT app. - Enter your rental details and make sure that your SIXT Business profile is selected. You can select the profile via the drop-down menu.	
SELECT VEHICLE & KILOMETRE PACKAGE	2	Select the desired vehicle and kilometer package.	
SELECT PROTECTION & EXTRAS	3	If required, select additional protection and extras such as additional drivers or refuelling and charging services.	
PAYMENT OPTION & FINALISE RESERVATION	4	- Choose your payment option according to your company's travel policy. - Complete your details if required and finalize your reservation. You will shortly receive a booking confirmation by e-mail.	
VIEW DAMAGE	5	You can view details of vehicle damage under <i>Account > Bookings</i> in the corresponding booking.	