

With the SIXT Corporate Traveller Onboarding (CTO) your customers get their personal booking profile with the **SIXT Profile ID**, which is taking an important and central role as key to all digital SIXT products and features. Your customers can connect their SIXT profile to the Online Booking Tool (OBE) profile, which they use for business travels, by storing the Sixt profile ID number into the OBE user account.

In this manual you will get an overview of how your customers can store the SIXT Profile ID in their OBE-profile. On each slide a visualization of the configuration page of the selected OBE provider is shown. The visualization includes a step-by-step description of how the user can navigate inside the respective OBE to the profile configuration section to display, edit and store the SIXT profile data.

In this manual we will focus on the following Online Booking Tools:



Where to find my Sixt Profile ID?

Once your customers have created a personal booking profile via CTO they can easily view and administrate their SIXT booking profile data in the SIXT Business Hub and Booking Profile section on the SIXT Website and SIXT App.

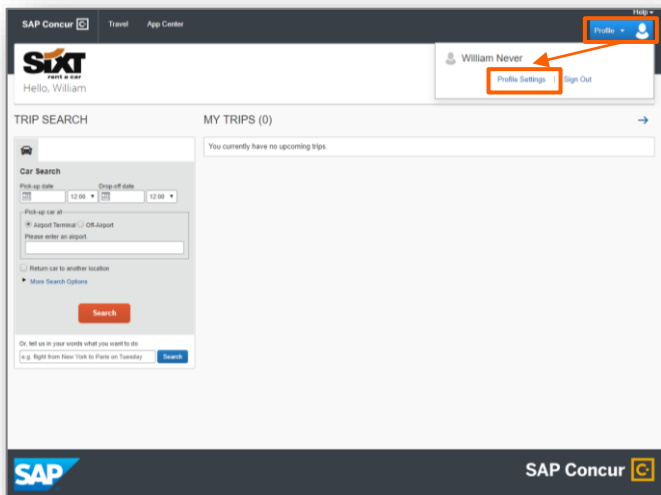


For more information about **Corporate Traveller Onboarding** click [here](#).

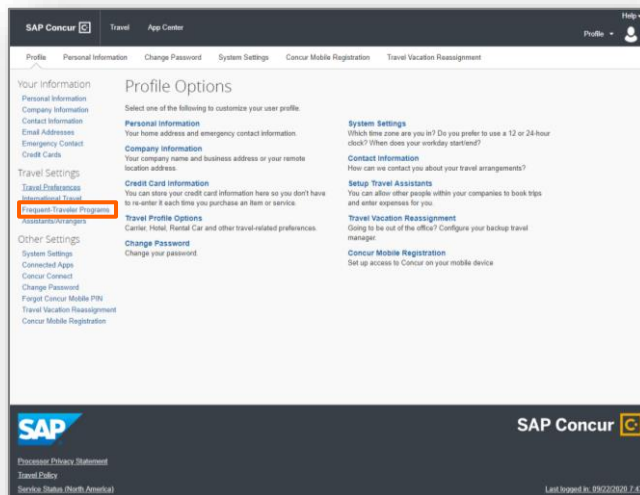
You have specific questions or need consultation regarding your customers OBE provider? Contact us via distribution@sixt.com



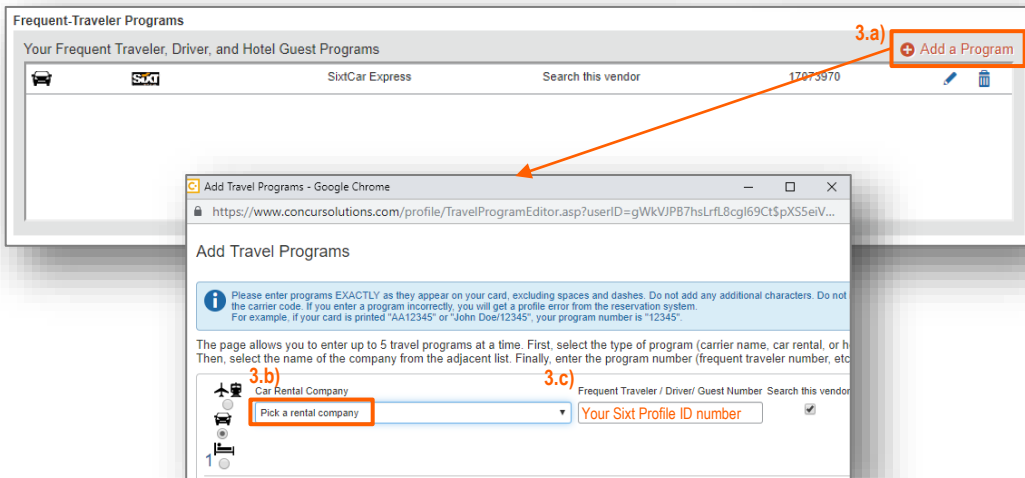
1. Navigate to your profile section on the front page of your SAP Concur Travel portal and click on „Profile Settings“



2. Go to „Frequent-Traveler Programs“ under the „Travel Settings“ section



3. A new window for Frequent Traveler Programs opens where you can add new or edit your existing Frequent Traveler profile.



3.a) To add a new profile click on „Add a Program“ and a new pop up window opens

3.b) Select „Sixt“ in the dropbox-list under „Car Rental Company“

3.c) Enter your Sixt ID number into the „Frequent Traveler / Driver / Guest Number field and click „save“.