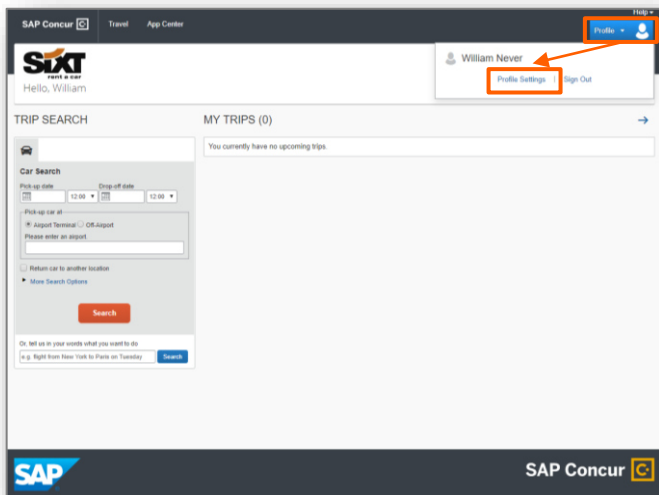
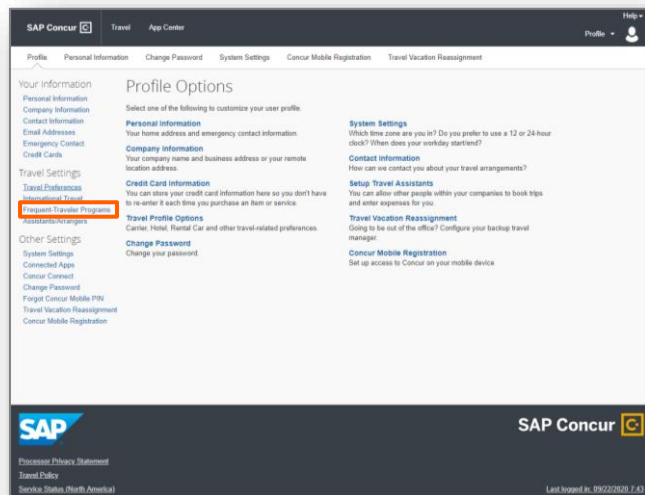




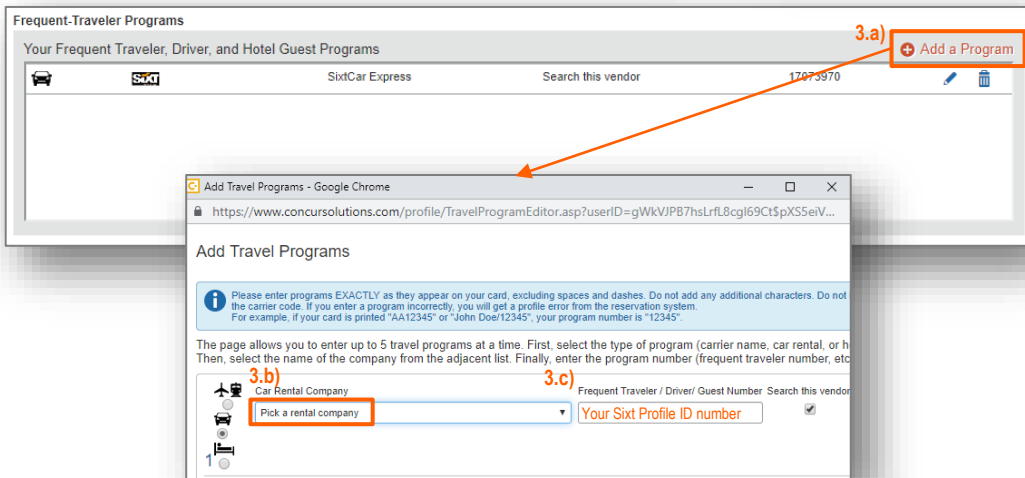
1. Navigate to your profile section on the front page of your SAP Concur Travel portal and click on „Profile Settings“



2. Go to „Frequent-Traveler Programs“ under the „Travel Settings“ section



3. A new window for Frequent Traveler Programs opens where you can add new or edit your existing Frequent Traveler profile.



3.a) To add a new profile click on „Add a Program“ and a new pop up window opens

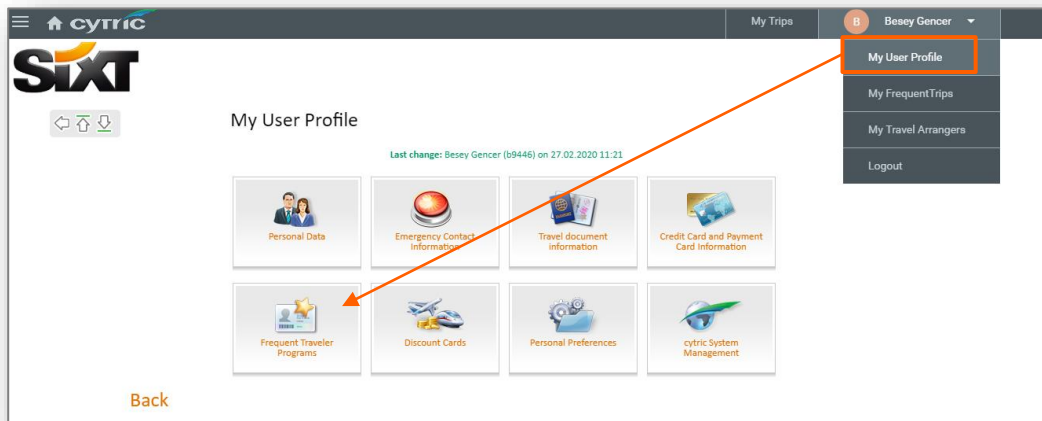
3.b) Select „Sixt“ in the dropbox-list under „Car Rental Company“

3.c) Enter your Sixt ID number into the „Frequent Traveler / Driver / Guest Number field and click „save“.

● YOUR SIXT PROFILE IS NOW CONNECTED TO YOUR SAP CONCUR ACCOUNT



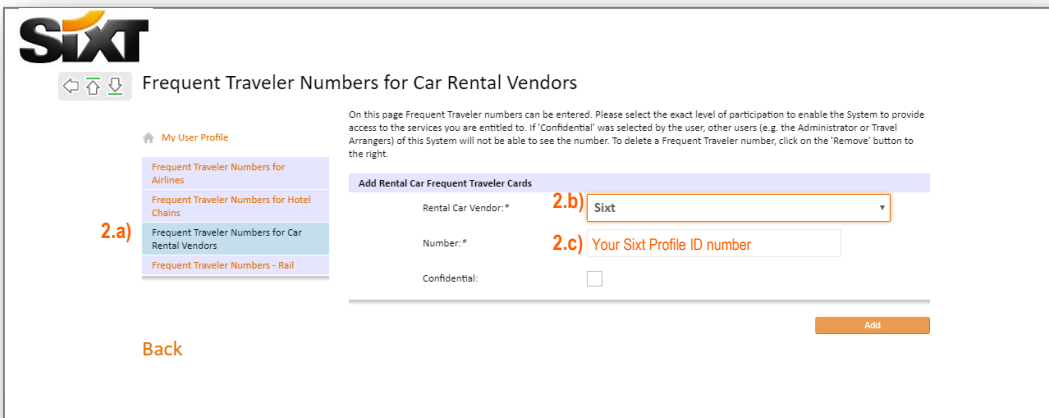
1. Navigate to your profile section on the front page of your cytric Travel portal.



1.a) Click on „My User Profile“ in the Profile menu section

1.b) Click on „Frequent Traveler Programs“

3. In the section „Frequent Traveler Programs“ you can add new or edit your existing Frequent Traveler profiles.



2.a) Click on „Frequent Traveler Numbers for Car Rental vendors“

2.b) Choose „Sixt“ as Rental Car Vendor

2.c) Enter your Sixt Profile ID number in the field „number“ and click „Add“



1. Navigate to the Driver section on the front page of the Res@car web portal to search for your Driver profile by entering your Last Name.

Search a driver

List of drivers

Last Name: Doe Customer nr. Account

Refresh Search

List of drivers

Extract	Last Name	First name
<input type="checkbox"/>	DOE	JANE

2. On the Driver's profile section you can edit the Driver identification data as of name, address, contact information as well as the Sixt profile information.

Driver identification

Last Name* DOE First name* JANE

Address

Postal code City

Phone

E-mail - to j.doe@companyxyz.com

E-mail - cc

Birthplace Birthdate

Accounts

Add Modify Remove

Rental company	Account	Corporate nr.	Customer reference
Sixt	Company XYZ	1234567	

Customer number / Preferred vehicle

Add Modify Remove

Rental company	Customer nr.	Card	Country	Category	Group	Preference
Sixt	87654321	Yes				

2.a) Account Section:

Click on „Add“ to create a new Sixt corporate account or „Modify“ your existing Sixt corporate account. The Sixt corporate account number has to be entered under „Corporate nr.“

Accredited accounts

Rental company Account * Corporate nr. Customer reference

Close

2.b) Customer number / Preferred vehicle section:

Click on „Add“ to create a new Sixt profile or „Modify“ your existing Sixt profile data. Enter your **Sixt profile ID number** under „Customer nr.“ and click „ok“

Rental company information

Rental company * Country Preferred vehicle

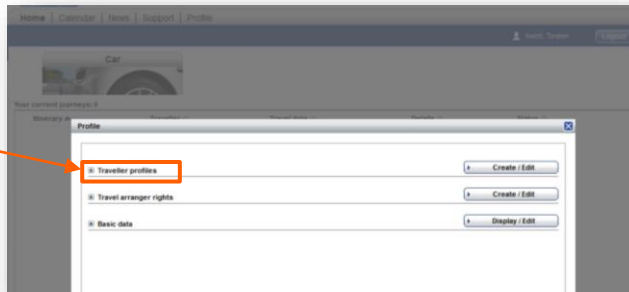
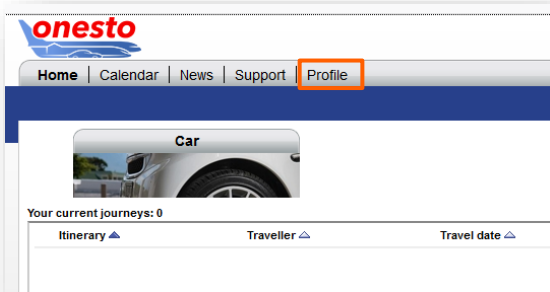
Customer nr. Your Sixt Profile ID number Category

Card Group Preference

Close OK



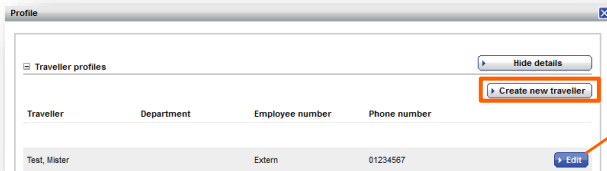
1. Navigate to „Profile“ in your Onesto Travel portal and choose „Traveller profiles“ in the separately opened pop up window.



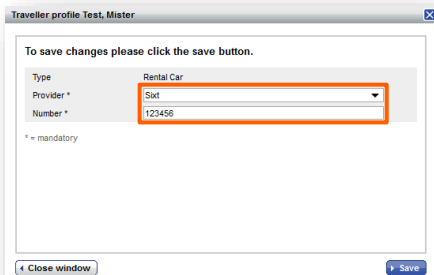
2. On the Traveller’s profile section you can edit the Driver details.

To connect your Sixt Profile, an Onesto Traveller Profile has to be created first. Secondly a Loyalty Card for the selected Traveller has to be added.

2. a) Click on „edit“ under the created Traveller Profile. Scroll down on the separately opened window to the „Loyalty Cards“ section and click on „Add“.



2. b) Select Sixt as Provider and enter your Sixt Profile ID to the field „Number“ and click on „Save“.





1. Navigate to „User profile“ under the „My Data“ section in your atlatos Travel portal.

The screenshot shows the user profile page in the atlatos portal. The top navigation bar includes the SIXT Aktiengesellschaft logo, the atlatos logo, and the user's name TOM WASSILEWSKY with a TW profile icon. Below the navigation bar are tabs for FLIGHT, HOTEL, CAR RENTAL, and TRAIN. The left sidebar contains a 'MY DATA' menu with options: Latest bookings, DB booking search, Train service, Booking history, Travel request, Travel agency, Contact, **User profile** (highlighted with a red box), and Booking right. The main content area is titled 'CURRENT TRAVEL PLANS' and features a search field for travellers, a list of travellers (Tom Wassilewsky), and a calendar for September 2020.

2. In the Car Rental Cards section you can add new or edit your existing Frequent Traveler profiles.

The screenshot shows the 'CAR RENTAL CARDS' section of the user profile. The 'CAR RENTAL CARDS' tab is selected. The form contains the following fields: 'Place your car rental cards', 'Car rental-card*' (set to 'Sixt Card'), and 'Card number*' (with the text 'Your Sixt Profile ID number' in the input field). There are 'Back' and 'Add' buttons at the bottom right.

2.a) Click on „Car rental Cards“

2.b) Choose „Sixt card“ as Car rental-card

2.c) Enter your **Sixt Profile ID number** in the field „Card number“ and click „Add“



1. Navigate to your Profile settings section in your KDS Travel portal and click on „Cards“
2. Click on “Add a new loyalty/subscription card” and a search box opens where you can search for “Sixt”.

User Profile
Mr Surname Name > Cards

Credit Cards

Visa (Corporate) TEST CARD Expiration date
4444*****1111 Dec 2020 [Update](#) [Delete](#)

[Add a new credit card](#)

Loyalty/Subscription Cards

[Add a new loyalty/subscription card](#)

- ▾ General
- ▾ Preferences
- ▾ Hotel Shortcuts
- ▾ Expense Types
- ▾ Cards**
- ▾ Passports
- ▾ Vehicles
- ▾ Delegation

- 3.a) Select Sixt in the Search box under “Car” tab and b) add your Sixt Profile ID into the text field under “Loyalty Card” and click on “Add this new card”.

Neo - Google Chrome

w.mykds.com/MA200/20.2.6370.0/kds/pages/Search/S...

Air | Rail | Hotel | Car

Loyalty/Subscription Cards

ABDEHNST

Show all suppliers

3.a) \$ Sixt

User Profile
Mr Loïc Baudin de la Valette > Cards

Card Type: Loyalty Card
Sixt
[Select another card type](#)

Supplier: Sixt

* Number: 3.b) **Your Sixt Profile ID number**

Charge Card: Use this card as means of payment for car rentals

[Add this new card](#) [Cancel](#)

- ▾ General
- ▾ Preferences
- ▾ Hotel Shortcuts
- ▾ Expense Types
- ▾ Cards**
- ▾ Passports
- ▾ Vehicles
- ▾ Delegation