SIXT

SIXT BUSINESS REGISTRATION

U S E R   G U I D E

PROFILE CREATION

1) OPEN THE REGISTRATION LINK

- Enter your corporate email address

- If you already have a login please enter your password (with the option to reset your password) – in this case step 2) will be skipped
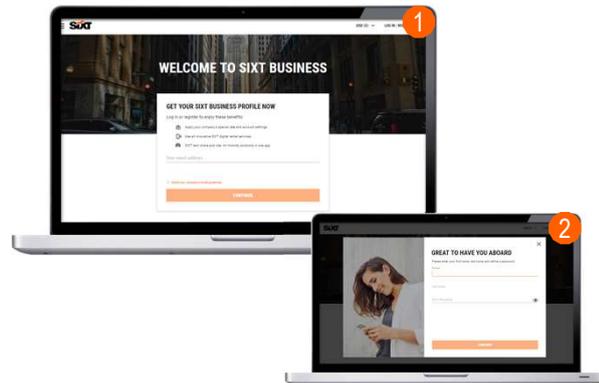
2) REGISTRATION

- Please enter:
    - a. First name, last name
    - b. Define a password

3) SELECTION OF YOUR CORPORATE ENTITY

- The negotiated rates and billing settings are stored behind each entity

- The invoice address can be updated, depending on your company settings

4) ENTRY OF CREDIT CARD DETAILS

- You have the option to skip this as you can add your credit card details later on in your SIXT profile

- If the payment method of your company is invoice or AirPlus this step will be skipped automatically

5) YOUR SIXT BUSINESS PROFILE HAS BEEN CREATED

- You will receive your SIXT profile number also by email

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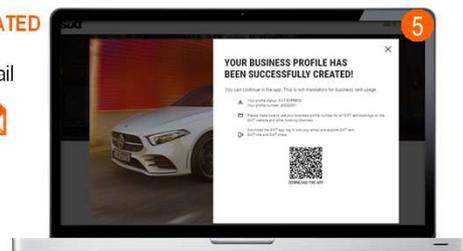
GOOD TO KNOW

YOUR PROFILE IS READY TO BOOK IMMEDIATELY

- **One Login** → the login details which have been set during the SIXT registration are the same login details for the SIXT App and the SIXT website
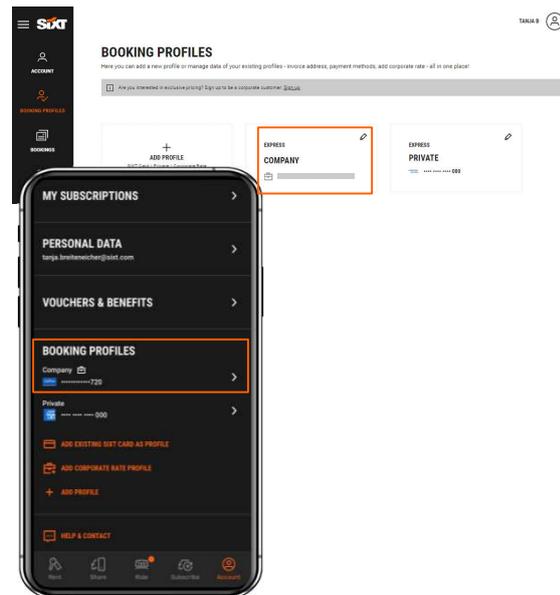
PRIVATE BOOKINGS

- A SIXT profile for private bookings („SIXT Card") will be automactically added to your account

- This profile provides you with access to the SIXT public rates for personal bookings
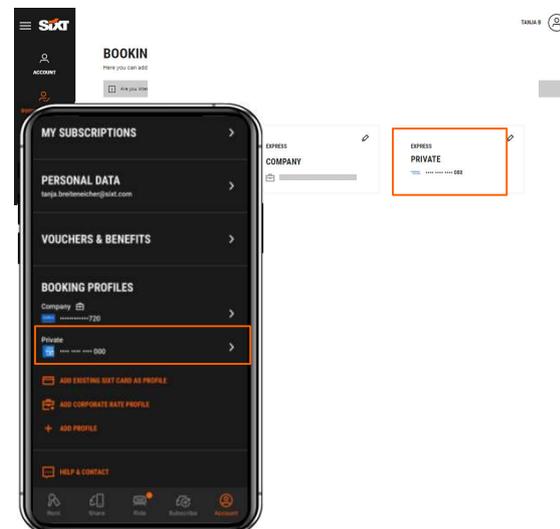
STORAGE OF YOUR SIXT BUSINESS PROFILE NUMBER – TRAVEL AGENCIES/ONLINE BOOKING TOOLS

- If you are using a Travel Agency/Online booking tool, please store your SIXT Business profile number in your travel agency/online booking tool profile

- This guarantees the correct transfer of our booking details into the SIXT app and allows access to the innovative digital SIXT products